

MINUTES

1. Introductions

- Pat Crocker, UVLSRPC
- Terri Paige, SCS
- Keith Thibault, SCS
- Beth Daniels, SCS
- Nancy Merrill, City of Claremont
- Penny Whitman, UNH Cooperative Extension
- Charlie Rutkowski, CTAA (via phone)
- Jill Cahoon, AECOM

2. Study Background/Purpose

3. Study Process

- Schedule
 - Complete by the end of March 2019
- Data Collection
 - SCS to share transit operations data asap
 - Pat to share zip code to zip code data by employer (State updated commuter data)
 - Currently 12 volunteer drivers, actively recruiting now; need 20-30
 - CTS actively recruiting taxi companies for Medicaid trips
- Peer Analysis
 - New River Transit Authority (Beckley, WV)
 - Bluefield Area Transit (Bluefield, WV)
 - RTS Orleans (Albion, NY)
 - SMOC/Prairieland Transit (Worthington, MN)
 - One WI taxi feeder/shared ride taxi example
 - HCS Keene (NH)
 - Advance Transit (NH/VT)
 - The Current (NH/VT)
- Communications
 - Project bi-weekly check-in conference calls
 - Filesharing via AECOM wetransfer and email

Project Contacts:

UVLSRPC: Pat Crocker, pcrocker@uvlsrpc.org, 603.448.1680
CTAA: Charlie Rutkowski, rutkowski@ctaa.org, 202.299.6593
AECOM: Jill Cahoon, jill.cahoon@aecom.com, 603.289.3531

Southwest Community Services Short Range Transit Operations Study

Kick-Off Meeting

August 13, 2018

- SCS has a new logo
- Outreach Plan
 - Key Stakeholders
 - Use Chambers as key stakeholders, CTAA already did a mobility visioning workshop with social service agencies recently
 - City possibly to co-sponsor to allow for larger participation
 - Want to learn about shift times to help in determining service span
 - Engage with the Sullivan County Economic Profile Project, an initiative discussing similar issues and opportunities as this study
 - First Public Meeting
 - Use Chambers to represent public, but public also invited
 - Aim for October 9-12, 2018
 - SCS/City of Claremont to reach out to Chambers
 - Need to promote via City, County, Chambers, Policy Makers, River Valley Community College, High Schools, etc.
 - Jill to create a blurb on the purpose of the meetings to share with Chambers as we request their participation/support
- Deliverables
 - Readable PDFs via email

4. Study Goals

- Bus stop locations (accessibility, visibility)
- Tweaking bus routes (CTAA)
- Focus on mid-range strategic options
 - Long-term: Claremont – Keene, Lebanon, VT
- Regional connections/become a comprehensive regional system
- Funding needs: costs/sustainability, broaden/diversify funding sources, opportunities
 - 5310 program/funds
 - Driver recruitment
 - Last ride/emergency ride home
- Taxi options
- Volunteer driver program/integration with transit
- Fare free potential

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5. Next Steps

- Next bi-weekly PAC check-in conference call: August 30, 2018 at 1pm
- Next in-person PAC meeting: September 26, 2018 in the Claremont Visitor's Center following the RCC meeting

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