



Upper Valley Lake Sunapee  
Regional Planning Commission

Minutes of the 50<sup>th</sup> Annual Meeting  
Tuesday, June 18, 2013

The Hanover Inn Dartmouth, Hanover, NH  
**Approved August, 28, 2013**

**Commissioners in Attendance:**

Thain Allan – Grantham

Bill Bittinger – At-Large

Dan Brand – Lyme

Kate Connolly - Hanover

Bob Crane – New London

Jonathan Edwards – Hanover

Sam Greene – Lyme

Peter Gregory – At-Large

Peter Guillette – Claremont

Katheryn Holmes – Newbury

Jeff Kessler – Newport

Dan Kiley – Enfield

Larry LeClair – Lebanon

Kevin Lee – Springfield

Bill Lipfert – Cornish

George McCusker – Springfield

Nancy Merrill – At-Large

Ken Morley – Grafton County

Dan Nash – Lebanon

Harry Pease – Orford

Nancy Rollins – New London

Mark Scarano – At-Large

Steve Schneider – Enfield

William Schroeter – Unity

Aaron Simpson – Sunapee

Robert Trabka –Unity

John Trow - Sunapee

**Convene**

Chair Larry LeClair convened the meeting at 5:45 PM and welcomed Commissioners, Staff and Guests.

**Approval of minutes of the April 24, 2013 Commission Meeting**

Aaron Simpson moved to approve the minutes of the meeting of April 24, 2013, seconded by Dan Brand. Vote: Motion Carried

**Nominations of Members-at-Large from the Nominating Committee and from the Floor**

The Nominating Committee presented Peter Gregory, Nancy Merrill and Mark Scarano for members at Large. Ken Morely moved to approve the nominations and added Bill Bittinger as a member-at -

large to those presented. Dan Brand seconded the motion. Vote: Motion to approve the members at large carried.

#### **Nominations of Slate of Officers from Nominating Committee**

The Nominating Committee presented the following slate of officers:

Larry LeClair Chair; Jeff Kessler Vice Chair; Thain Allan Treasurer; and Kate Connolly Secretary/Assistant Treasurer.

#### **Nominations of Officers from the Floor**

There were no nominations of officers from the floor.

#### **Vote on Slate of Officers**

Dan Kiley moved the Commissioners elect the slate of officers as presented. Kate Connolly seconded the motion. Vote: Motion Carried

#### **Review and adopt Budget/Work Plan**

Kate Connolly moved approval of the Commission Budget and Work Plan as presented. Larry LeClair seconded the motion. Vote: Motion Carried

#### **Approval of the Finance Committee's Proposed Reserve Policy**

Thain Allan presented the policy. Aaron Simpson moved to approve the recommended policy. Dan Kiley seconded the motion. Vote: Motion Carried

#### **Approval of Contracts to be signed for the Coming Fiscal Year**

Kate Connolly moved that the contracts for services proposed for the Fiscal Year be signed by the Executive Director. Thain Allan seconded the motion. Vote: Motion Carried.

#### **Approval of the Health Insurance Plan for Commission Staff for Fiscal Year 2014**

Larry LeClair moved to approve the Insurance Plan as presented. Kate Connolly seconded the motion. Vote: Motion Carried

#### **Adjournment**

Aaron Simpson moved to adjourn the meeting at 6:20 PM. Dan Kiley seconded. Vote: Motion Carried.

