

**Route 120 Corridor Plan Meeting**  
**Scribe Sheet**  
*Meeting Notes*

**Attendees:** Mark Goodwin, David Brooks, Charles Faulkner, Shawn Donovan, Alan Hanscom, Jonathan Edwards, Bill Baschnagel, Michael Mayor, Kate Connolly, Ken Morley, Dennis Fowler, Joan Monroe, William Dietrich, Nathan Miller, Jenny Devost, Peter Dzewaltowski

**Date:** January 10, 2007

**Facilitator:** Peter Dzewaltowski

**Scribe:** Nathan Miller

Topic Discussed	Summary of Topic	Issues	Action to Be Taken /Person Responsible
<b>UNH CommunityViz Pilot Project</b>	The UVLSRPC mentioned that the University of New Hampshire is interested in making the Route 120 Corridor Management Plan a pilot project for CommunityViz, an advanced GIS modeling software.	The funding award has been announced, and the contract is in the process of being finalized.	The UVLSRPC will update the committee at the next meeting on March 14 <sup>th</sup> .
<b>Finalizing Steering Committee Membership</b>	The Town of Hanover has appointed its representatives to the Steering Committee. The City of Lebanon has not yet appointed steering committee representatives.	Concerns were again raised about having private interests (namely DHMC and Dartmouth College) on the project steering committee. After discussion, the group decided that DHMC and Dartmouth College would not have representation on the steering committee, but will have some form of general representation.	The City of Lebanon will follow-up with the UVLSRPC regarding appointments to the project steering committee.
<b>Focus Group Approach</b>	As an alternative to a “two-tiered” steering committee, the UVLSRPC suggested an approach where key stakeholder groups not represented on the project steering committee (i.e. public works, commuters, private interests, etc.) provide input via focus groups.	How do we identify which groups or stakeholders should be part of the focus groups? It was suggested that the scope of work developed previously by Lebanon and Hanover could be used to identify potential focus group participants.	UVLSRPC will review the previously developed scope and work with Lebanon and Hanover to identify landowners and business along the Route 120 corridor.

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<b>Vision Statement</b>	The UVLSRPC mentioned that developing a vision statement for the Route 120 Corridor is among the first project deliverables.	As to not “reinvent the wheel”, communities suggested using their Master Plans as a starting point for developing the vision statement. Specifically, the vision statement should address how the communities’ land use planning efforts “fit” the future, and the “day to day implications” of the Master Plans.	The UVLSRPC will review the Lebanon and Hanover Master Plans and previous land use planning efforts in detail. This approach will also be employed when gathering information at the first public meeting.
<b>Review of Previous Planning Efforts on the Route 120 Corridor</b>	Mark Goodwin and Jonathan Edwards reviewed previous planning efforts related to the Route 120 corridor in Lebanon and Hanover. Mark Goodwin discussed the recent adoption of the Lebanon Master Plan and that a build-out analysis was conducted for the corridor, primarily to analyze future infrastructure needs. Mark also recapped upcoming development in Lebanon affecting Route 120. Jonathan Edwards discussed the implications of the Hanover Master Plan on Route 120 and also recapped upcoming development affecting the corridor in Hanover.	The UVLSRPC would like to discuss previous planning efforts in further detail with Mark and Jonathan. Also, the UVLSRPC would like to ascertain what GIS data is available related to these planning efforts.	The UVLSRPC will meet with Mark and Jonathan to discuss previous planning efforts and available data before the next committee meeting on March 14 <sup>th</sup> .
<b>Memorandum of Understanding</b>	A Memorandum of Understanding drafted by the UVLSRPC was passed out and briefly discussed.	Because of time constraints, the UVLSRPC emphasized the need to build consensus on the MOU at the next meeting.	Committee members will review and provide comments on the draft MOU at the next meeting.
<b>Meeting Logistics</b>	Because of schedule conflicts, the public meeting date was reviewed and rescheduled.	Lebanon representatives have prior Planning Board commitments on February 14 <sup>th</sup> . Also, the third week of February is traditionally school break.	It was decided that the first public informational meeting will now be held on March 1 <sup>st</sup> at 7:30 PM.