

Route 120 Corridor Plan Meeting
Scribe Sheet
Meeting Notes

Attendees: Mark Goodwin, Ken Niemczyk, Kate Connolly, Ken Morley, Dennis Fowler, Joan Monroe, William Dietrich, Tara Bamford, Nate Miller, Jenny Devost, Peter Dzewaltowski

Date: December 12, 2006

Facilitator: Peter Dzewaltowski

Scribe: Peter Dzewaltowski

Topic Discussed	Summary of Topic	Issues	Action to Be Taken /Person Responsible
Scope of Work and Products	The scope of work approved by the NHDOT was reviewed and discussed.	It was pointed out that a visual depiction of the build out analysis element would be desirable although not specifically approved in the scope.	UVLSRPC will investigate visualization options such as a visual preference survey or other. It was suggested that UVLSRPC obtain all the available information related to Route 120 from each of the towns.
Determine Steering Committee Membership	The UVLSRPC suggested the membership of the Steering Committee (SC) include the follow representatives: <ul style="list-style-type: none"> • 4 from Lebanon • 4 from Hanover • 2 NHDOT (1 Concord, 1 	There were concerns expressed about having private interests represented on the Steering Committee. It was also questioned as to why other private interests were not included, beyond the College and DHMC. A two-tiered SC was suggested as an option to include private interest but not	UVLSRPC will mail letters to each community to ask them to appoint members. UVLSRPC will investigate ways to include private interests in the process for discussion at the next meeting.

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	District) <ul style="list-style-type: none"> • 2 private (1 Dartmouth, 1 DHMC) • 1 from Advance Transit • 1 from UVLSRPC 	have them directly involved on the SC.	
Project Timeline and Public Meeting Plan	A timeline for the completion of the project was distributed. The first public meeting was discussed.	The first public meeting is approaching quickly (February 14, 2007).	Kate Connelly will investigate the availability of the Black Center. Other options to investigate are the Howe Library and Lebanon City Hall.
Memorandum of Understanding	It was discussed that an MOU between Lebanon and Hanover was the first key task to be accomplished in the scope of work.	Time constraints.	UVLSRPC will work with Lebanon and Hanover to start developing the MOU. This will be discussed further at our next meeting.
Meeting Logistics	Discussion about SC meeting dates and times. There was also discussion about the first public meeting.	Varying schedules are difficult to accommodate. No meetings on Tuesdays or Thursdays.	SC meetings will be held the second Wednesday of each month at 4:30pm. Effort will be made to alternate between Lebanon and Hanover.