

ED REPORT / FY '08 COMMISSION ACCOMPLISHMENTS

- Project Work
 - Work on Master Plans throughout the region:
 - Claremont, Cornish, Acworth, Enfield and Lyme
 - Assisted Wilmot and Orford Planning Boards with reviews and meetings
 - Continued work on regulatory audit for Washington
 - Continued Short Range and ADA Transit plans for Sullivan County
 - Completed Natural Resource Inventory for Cornish Conservation Commission
 - Claremont zoning ordinance analysis
 - Coordinated Geographical Information System (GIS) training program in collaboration with University of New Hampshire (UNH)
 - Continued work on Hazard Mitigation plans for Croydon, Orange and Lempster, Grantham
 - Continued progress on Context Sensitive Solutions transportation project in Charlestown
 - Secured contract for Household Hazardous Waste Collections hauler for the region.
 - Finalized Hazard Mitigation Plans for Charlestown, Dorchester, Springfield and Goshen
 - Completed New London road inventory review
 - Field work for Hanover road inventory
 - Road inventory data processing for Sunapee, Grantham, Canaan and Charlestown
 - Participated in three public meetings to outline Sullivan County transit options.
 - Outlined work plan for Regional Environmental Planning Program (REPP) to include meeting with communities to deliver information regarding Innovative Land Use Ordinance project
 - Created flipchart describing Innovate Land Uses
 - Completed Grafton County Transit Coordination Plan
 - Continued analysis of potential park-and-ride facilities throughout the region as part of the Transportation Demand Management grant
 - Fieldwork for DOT in Claremont and Newport
 - Completed the Southern Grafton County Public Transit – Human Services Coordination plan.
 - Completed a lot-size avenging land use ordinance for Springfield
 - Completed mapping for the Connecticut River Join Commissions
 - Continued work on Lyme Master Plan
 - Coordinated the Transportation Advisory Committee and continued to work on new prioritization process for park & rides
 - Attended monthly Regional Planning Director's meetings
 - Presented or spoke at:
 - Upper Valley Business Alliance
 - Hanover Rotary
 - Upper Valley Chamber of Commerce
 - Ausbon Sargent Land Preservation Trust meeting

- I-93 Community Technical Assistance Program (CTAP)
 - Completed Source Water Protection plans for Croydon and Claremont
 - Assisted NHDOT in coordinating Governor's Advisory Council on Intermodal Transportation (GACIT) hearings throughout the region
- Technical Assistance to Communities
 - Met with Upper Valley Women's League of Voters
 - Met with Hanover planning staff to discuss GIS and data issues
 - Assisted Eastman Lakes and Ponds organization with outlining how to move forward with creating a management plan
 - Discussed with Claremont and Charlestown the opportunity for USDA funding for economic development
 - Reviewed request from Unity regarding rangeways
 - Created map for road segments
 - Reviewed Sunapee road inventory
 - Created base map for Orange Conservation Commission
 - Map for Advance Transit
 - Map for Mascoma Watershed Conservation Council
 - Data request for Claremont Housing Authority
 - GIS data request for unidentified resident
 - Met with Enfield to discuss potential park-and-ride locations
 - Met on a bi-monthly basis with leaders within Sullivan County on solid waste collaborations:
 - Jim Presher, the Executive Director of the Concord Regional Solid Waste Cooperative Fish & Game request for data
 - Collaboration with Antioch New England Institute
 - Fred Moody 0
 - Provided Grantham with steep slope analysis for NRI
 - Assisted the Sugar River Conservation Council with potential projects
 - Participated in NH DOT public scoping meetings for Enfield, New London, DHMC and IVC Holdings projects.
 - Data request regarding home-based business for Cornish
 - Local Source Water Protection grant coordination with Plymouth State University for Canaan Street Lake
 - Responded to Developments of Regional Impact and other region issues:
 - Lebanon five applications
 - Piermont land exchange Department Resource and Economic Development
 - Hanover one application
 - Coordination of forum for potential Mascoma River to be designated through the State Rivers Management Program
 - Assisted the Household Hazardous Waste Committee in their outreach efforts
 - Assisted with NH Department of Environmental Services program realignment forum
 - Participated in Regional Broadband forum at City Hall in Lebanon
 - Attended the NH Municipal Association regional dinner
 - Attended Federal Highway Planning and Research funding training

- Attended CommunityViz training
 - Participated in Experience Dartmouth day
 - Letters of support for Nature Conservancy and Southwest Regional Planning Commission regarding work on Achuelot River
 - Met with the Sullivan County Comprehensive Economic Development Strategy Committee and Regional Development Director of the US Department of Commerce Economic Development Administration
 - Data request regarding home-based businesses for Cornish
 - Data request for NY Times on labor market and housing information
 - Provided employment and housing data to Connecticut River Transit for a grant application
 - Traffic data request from Claremont
 - Assisted Unity with Planning Board process issues
 - Traffic data request from Plainfield
 - Discussed implementation of RSMS with Enfield
 - Coordinated meeting with Commissioner Bald and town of Piermont to discuss pending federal/state land transfer
 - Data request for Dartmouth College students
- Commission Committee work:
 - Finished full review of the Bylaws
 - Created preliminary FY '09 budget
 - Established Nominating Committee
 - Created a plan for retirement options for staff
 - Began work on Strategic Plan for the organization
 - Transferred reserve assets to federally insured CDs
 - Began development of a violence policy
 - Began discussion regarding creating a matrix for employment compensation
 - Rectified vacation/comp. time overruns
 - Updated components of the Regional Plan
 - Created programs for the Commission
 - Developed program for the Annual Meeting
 - Met for ½ retreat to kick-off strategic planning process
 - Began outline of the Strategic Plan for the Commission
- Proposals submitted
 - Submitted Statewide Projects and Research application to DOT on behalf of the City of Claremont for truck route study
 - Mapping for services for Lyme Properties, Inc.
 - Inclusionary Zoning Implementation Program consultant RFQ
 - Lempster Zone mapping
 - Endowment for Health funding for Sullivan Community Mobility Project
 - Submitted application through the Corporate Fund for assistance with Strategic Plan
 - Negotiated hazard mitigation planning funding with Homeland Security Emergency Management
 - Revised Unity HazMit plan

- Water Quality planning 604 (b) for Mascoma Watershed Conservation Council
 - Grafton County transit coordination through 5304 funds in collaboration with North Country Council and Lakes Region Planning Commission
 - Charlestown pilot Community Mobility Project through 5304 funds
 - Proposals for Natural Resource Inventories:
 - Piermont, Lebanon, Cornish, Unity, Orange and Sunapee
 - Created proposals for the Housing and Conservation Planning Program:
 - Acworth, Claremont, Charlestown, Goshen and New London
 - Proposals for Master Plan and ordinance work for communities:
 - Newport, Goshen, Plainfield, Cornish and Claremont
 - Solicited cost estimates for Route 120 Phase II
 - Created grant application for the USDA Solid Waste fund
 - Household Hazardous Waste Collection funding for the region
 - Developed a new service for communities with Washington creating a Regulatory Audit process
 - Build-out analysis for Lyme
 - Build-out analysis for Tax Increment Financing (TIF) district in Enfield
 - Corporate Fund application to complete the strategic plan
 - Funding to align NHDOT contract to accommodate Charlestown Context Sensitive Solutions planning project along Route 12
 - Developed a new service with New London to create GIS layer of town zoning
 - Washington Emergency Operations Plan
- Created/received contracts for:
 - Piermont for Natural Resource Inventory
 - Newport Master Plan
 - New London Zone mapping project
 - Lempster Zone mapping
 - Unity Natural Resource Inventory
 - Goshen for Mater Plan work
 - Lyme Master Plan work
 - Sunapee Natural Resource Inventory
 - Springfield Circuit Rider
 - FY '09 Office of Energy and Planning Grant
 - FY '09 Hazard Mitigation Planning for Cornish, Enfield, Canaan, Lebanon and Hanover
 - Editing Master Plan created by Acworth
 - Washington Regulatory Audit
 - Local Source Water Protection grant through NHDES for Canaan Street Lake
 - Washington Emergency Operations Plan
 - Programming, Education and Outreach, regarding planning:
 - Hosted three American Planning Association webcasts
 - Participated in Upper Valley Trails Alliance forum
 - Completed Fall, Winter and Spring newsletters

- Created an e-Bulletin for distribution of information, grants and announcements important to communities
- Incorporated new web-based survey tool
- Made periodic updates to the website
- Received notification that the Commission has been chosen as a consultant for the Inclusionary Zoning Implementation Program
- Attended the Upper Valley Home Show
- Developed and facilitated regional programming:
 - March program on Comprehensive Shoreland Protection with Arlene Alan from NH DES
 - Energy program that included Bob Varner, EPA Region I Director
 - Program on Solid Waste with representatives from the USDA
- Participated in Upper Valley TMA transportation demand management forum in Hanover
- Hosted Ray Burton at the Commission to discuss work and success of the Commission
- Met with Selectboards, Planning Board or town Administrators of the following municipalities to discuss the work of the Commission, current projects and inquire about needs of the community:
 - Croydon, Lebanon, Unity, Goshen, Claremont, Canaan, Lyme, Wilmot, Newport, Piermont, Grantham, New London, Acworth, Washington, Dorchester, Enfield, Sunapee, Hanover, Orford, Plainfield and Newbury
- Served on the following boards and organizational committees:
 - North Country Resource and Development Council
 - NH Rail Transit Authority
 - Upper Valley Transportation Management Association
 - Mount Sunapee Ski Area Advisory Committee
 - Statewide advisory panel for Safe Routes To School
 - North Country Comprehensive Economic Development Strategy Committee
 - NH Association of Regional Planning Commission
 - Grafton County Economic Development Council
 - Advance Transit
- Membership:
 - NH Association of Regional Planning Commissions
 - NH Planners Association
 - Northern New England Chapter American Planning Association (NNECAPA)
- Participated in following events:
 - NH DES Watershed Conference
 - Local Government Center annual conference
 - Municipal Association annual conference
 - NH Planners Association annual conference
 - NNECAPA annual conference
 - Congressman Hode's Grant Conference
 - National American Planning Association Conference in Las Vegas

- Hosted the Municipal Law Lecture Series
- Coordinated with GIS staff at Society for the Protection of NH Forests and City of Lebanon
- Toured the City of Lebanon with Commissioner Bald and City officials to discuss economic issues

- Internal Operations:
 - Installed new servers for computer system
 - Purchased CommunityViz, an extension for our GIS system
 - Purchased Constant Contact communication tool
 - Created outline and worked on service book that will provide an outline for communities of the services available from the Commission
 - GIS database organizations and inventory
 - Set up auto-payroll system for employees
 - Created flex-time policy for staff