



Upper Valley Lake Sunapee  
Regional Planning Commission

UVLSRPC Finance Committee Meeting  
Wednesday, April 9, 2014  
UVLSRPC Offices, Lebanon, NH  
**Meeting Minutes Approved May 28' 2014**

Committee Present:

Thain Allan, Grantham  
Kate Connolly, Hanover  
Peter Guillette, Claremont  
Jeff Kessler, Newport  
Harry Pease, Orford

Others:

Nate Miller, staff  
Chris Courtemanche, staff  
Yutian Zhang, staff

- Chair Thain Allan called meeting to order at 4:00 PM.
- Minutes from March 19, 2014 were approved as written. **Peter Guillette moved to approve the minutes. Jeff Kessler seconded, and the motion passed with Kate Connolly and Harry Pease abstaining due to their absence from the meeting.**
- February 2014 Financial Statement: Yutian reviewed the February financial statement with the committee and noted that we have a loss but the expenses are down.
- February 2014 Cash Flow Statement: Yutian noted that the cash flow is decreased due to the payment of accrued vacation pay for departing staff.
- Cash flow projection for FY14: Yutian stated that the cash flow will be on target.
- Accounts Receivable overview: No discussion, receivables are in order.
- Discussion of FY15 budget: Nate provided a draft of the budget with explanation of the revenue and expenses.
- Other business: Nate Miller reported that the Temporary GIS Assistant position has been filled by Meghan Butts and will be starting April 23, 2014.

**Kate Connolly moved to adjourn the meeting at 5:10 PM. Peter Guillette seconded and the motion passed unanimously.**

Minutes prepared by Chris Courtemanche