



Upper Valley Lake Sunapee
Regional Planning Commission

Minutes of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)
Executive Committee Meeting
Tuesday, November 25, 2014
UVLSRPC Offices, 10 Water Street, Lebanon, NH
Approved January 28, 2015

Committee Members:

Katherine Connolly, Hanover
Peter Guillette, Grantham
Jeff Kessler, Newport
Steve Schneider, Enfield

Others:

Nate Miller, Staff
Chris Courtemanche, Staff

I. Call to Order

Chair Jeff Kessler called the meeting to order at 5:00 PM.

II. Minutes of the meeting from October 1, 2014

Kate Connolly moved to approve the October 1, 2014 minutes. Peter Guillette seconded and the motion passed unanimously.

III. Authorization of Grant Applications

- a. NHDES-Local Source Water Protection –Enfield – *Peter Guillette moved to approve authorization of the NHDES Local Source Water Protection Grant. Kate Connolly seconded and the motion passed unanimously.*
- b. EDA-Sullivan County Comprehensive Economic Development Strategy (CEDS) – *Peter Guillette moved to approve authorization of the EDA Sullivan County CEDS. Kate Connolly seconded and the motion passed unanimously.*
- c. USDA – *Kate Connolly moved to approve authorization of the USDA Solid Waste Management Grant. Peter Guillette seconded and the motion passed unanimously.*
- d. EPA Brownfields Assessment – *Kate Connolly moved to approve authorization of the EPA Brownfields Assessment application. Peter Guillette seconded and the motion passed unanimously.*

IV. Discussion of Open External Appointments

- a. Upper Valley Housing Coalition – Nate noted that since Sam Greene has moved to Thetford, Vermont the appointment for Upper Valley Housing Coalition is open. Nate advised that Jonathan Edwards has volunteered and will accept the appointment if the Commission appoints him at the December meeting.

- b. Connecticut River Joint Commissions – Nate noted that the UVLSRPC's seat on the Connecticut River Joint Commissions Board of Directors is still open. Nate will ask for a volunteer at the December commission meeting.

V. **Update on UVLSRPC Regional Plan**

Nate informed the Committee that the staff will give a presentation of the draft UVLSRPC Regional Plan at the December 17, 2014 Commission meeting.

VI. **Review of December 17 Commission Meeting Agenda**

Nate Miller reviewed the agenda for the December 17, 2014 Commission meeting.

1. Call to Order/Introductions
2. Action on Minutes from October 8, 2014
3. Action on Proposed UVLSRPC Bylaws Amendment
4. Staff Presentation of UVLSRPC Draft Regional Plan
5. Contract Authorizations
 - a. Administrative Assistance to CRJC through 06/30/2014
 - b. NHDES Source Water Protection Grant-Town of Enfield Wellhead Protection Plan
 - c. Claremont GIS
 - d. Claremont TA
6. Executive Committee Report
 - a. External Sponsorship Guidelines
 - b. Discussion of Open External Appointments
7. Finance Committee Report
8. Executive Director's Report
9. Commissioner Updates/Announcements
10. Adjourn

VII. **Adjourn**

Kate Connolly moved to adjourn the meeting at 6:10 PM. Peter Guillette seconded.

Minutes prepared by Chris Courtemanche