

**UPPER VALLEY LAKE SUNAPEE REGIONAL
PLANNING COMMISSION
Executive Committee Meeting**

**Wednesday September 12, 2012 – 5:00 -6:00
UVLSRPC Meeting Room – 10 Water Street**

- Minutes from August*(attached)
- Regional Plan: ^ **Christine will provide update**
- Housing Needs Assessment: **completed, none at this time**
- Developments of Regional Impact: ^ *none this month*
- Authorization of funding/grant applications:* *none*
- New Contracts (*approval of those above \$10,000 that need to go to the Commission*)
- Development of Work Plan:^ *Changes in Work Plan based on additional contracts*
- Sole Source Purchases:* *None at this time.*
- Commissioner expense reimbursements:* *None at this time.*
- Approval of unanticipated expenses (*between \$5,000 and \$10,000*):*
- Personnel Issues: *Discussion of part-time or temporary employee*
- Programs and Events: ^
 - *2nd Annual Board Training – Common Man in Claremont*
- Old Business:
 - **Lake Sunapee Byway project**
- New Business:
- Commission Meeting Agenda: ^
- Other business:
 - Contract Execution:^ *None at this time.*
 - Signatures Required:^ *None at this time.*

^no action needed – informational only

**need Executive Committee approval*