



Upper Valley Lake Sunapee  
Regional Planning Commission

UVLSRPC Executive Committee Meeting  
Wednesday May 9, 2012  
UVLSRPC Offices, Lebanon, NH  
**Approved July 11, 2012**

Committee Present:

Thain Allan, Grantham  
Katherine Connolly, Hanover  
Larry LeClair, Lebanon  
Kevin Lee, Springfield  
Steve Schneider, Enfield  
Aaron Simpson, Sunapee

Others:

Christine Walker, staff, Chris Courtemanche, staff  
Bernie Folta, Claremont

- The meeting was called to order at 5:00 p.m.
- The minutes from April were **“approved as is” by motion of Katherine/Larry.**
- New Contracts: Christine notified the committee that the Commission was funded for the USDA grant for \$187,000. And additionally noted that the budget is solid for the FY 13 year and if additional work is received the Commission may be required to hire part-time or temporary staff to ensure that all projects are addressed appropriately.
- On another note, Christine announced that Nate Miller would be promoted on July 1, 2012 to Planning Director.
- Annual Meeting outline: Christine noted that since it worked well last year, the Commission would have the business meeting in the same room as the dinner with guests included. Thain suggested that we put the 5-year lease for the photocopier as a mechanical item when talking about the budget. Aaron will run meeting until the end and the new chair will end the meeting.
- Personnel issues: Kevin stated that the Personnel Committee reviewed and recommends that the current health insurance through E & S Insurance be replaced with a plan through Local Government Center, which will offer a better plan, lower deductible and additional benefits, but no Health Savings Account. With the increase of rates with E & S Insurance, UVLSRPC will save money in fiscal year 13. **The retirement plan will be tabled and revisited at the August full**

**Commission meeting** so that we can have an in-depth conversation with the commissioners.

- **The Committee took a roll call vote to go into Non-Public Session to discuss the Executive Director's salary adjustment. Motion by Aaron Simpson/Kate Connolly noting 91 – A:3 II (a). Thain –yes, Kate – yes, Larry – yes, Kevin – yes, Steve – yes, Aaron - yes.** Executive Committee went into Non-Public Session.
- A vote was made to come out of non-public session. Non-Public Session ended. There were no decisions to report. It was noted that Aaron would be in touch with Yutian and Christine, regarding salary for FY13.

Motion was made by Kate/Kevin to adjourn meeting at 6:10pm.

Minutes prepared by Chris Courtemanche