

# UPPER VALLEY LAKE SUNAPEE REGIONAL PLANNING COMMISSION Executive Committee Meeting

**Wednesday February 2, 2010 – 5:00 -6:00**  
**UVLSRPC Meeting Room – 10 Water Street**

- Terry Knowles from the NH Attorney General's Office, Charitable Division
- Minute: August\*(attached) – **December\*** (pg 1,2)
- Regional Plan: ^ **No change**
- Housing Needs Assessment: ^ **No change**
- Developments of Regional Impact: ^ **Newbury (attached) (pg 2,3)**
- Authorization of funding/grant applications:
- New Proposals
  - **US Transit Administration Purchase of Services\***
  - **New FY annual/biennial contracts**
  - **Office of Energy & Planning Energy RFP**
- New Contracts (*approval of those above \$10,000*) ^
  - Claremont extended to help new Planner (\$2,010)**
  - Potential Expansion of Enfield Circuit Rider (<\$3,000?)**
- Contract Execution: ^ **none at this time**
- Development of Work Plan
- Sole Source Purchases: ^ **none**
- Commissioner expense reimbursements: ^ **none**
- Approval of unanticipated expenses (**between \$5,000 and \$10,000**): ^ **none at this time**
- Personnel Issues: ^
  - **Dartmouth Intern to start in January, Part-time temporary assistance**
- Programs and Events: ^.
  - **Source Water Protection Workshop – Kilton Library West Leb Tuesday February 1, 2011**
  - **Hydro Quebec/PSNH – Northern Pass informational meeting**
- Other Committee activity: ^
- Commission Meeting Agenda: ^. **Regional Coordinating Councils, PSNH/Northern Pass presentation**
- Old Business:
  - **Follow up on non-profit opportunities**
  - **Code of ethics and conduct (attached) (HUD requirement)\* (would like to recommend to the full Commission at their Feb meeting) (pg 5,6,7)**
  - **Bid Protest Policy (attached) (Fed Transit requirement)\* (would like to recommend to the full Commission at their Feb meeting) (pg 8,9)**
- Other business:
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^no action needed – informational only

\*need formal Commission approval