



# Upper Valley Lake Sunapee Regional Planning Commission

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## **Minutes of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)**

### **Finance Committee Meeting**

**Wednesday, January 28, 2015**

**UVLSRPC Offices, 10 Water Street, Lebanon, NH**

**Approved February 25, 2015**

#### Committee Members Present:

Thain Allan, Grantham  
Kate Connolly, Hanover  
Peter Guillette, Grantham  
Jeff Kessler, Newport  
Harry Pease, Orford

#### Others:

Nate Miller, Executive Director  
Gregori Somoff, Financial Accounting Manager  
Chris Courtemanche, Administrative Assistant

#### **I. Call to Order**

Peter Guillette called the meeting to order at 4:00 PM.

#### **II. Minutes of the meeting from November 25, 2014**

*Jeff Kessler moved to approve the minutes of November 25, 2014. Kate Connolly seconded and the motion was passed unanimously.*

#### **III. Review November and December Financial Reporting Package:**

Greg Somoff reviewed the finance reporting package with the committee.

#### **IV. Other Business**

- Greg Somoff noted that the RFP for Audit Services will be updated and sent out this week.
- Nate Miller suggested that we start discussing the budget for next fiscal year at the March Financial meeting.
- Nate Miller noted that we have completed grant applications for Brownfields and Local Source Water Protection. Nate also added that we should hear from NH Department of Environmental Services soon. Brownfield's process will take longer.

#### **VII. Adjourn**

*Kate Connolly moved to adjourn the meeting. Harry Pease seconded. Meeting adjourned at 4:40 PM.*

Minutes prepared by Chris Courtemanche