



# Upper Valley Lake Sunapee Regional Planning Commission

---

## **Minutes of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)**

### **Finance Committee Meeting**

**Wednesday, February 25, 2015**

**UVLSRPC Offices, 10 Water Street, Lebanon, NH**

**Approved March 25, 2015**

#### **Committee Members Present:**

Kate Connolly, Hanover

Peter Guillette, Grantham

Jeff Kessler, Newport

#### **Others:**

Nate Miller, Executive Director

Gregori Somoff, Financial Accounting Manager

#### **I. Call to Order**

Peter Guillette called the meeting to order at 4:05 PM.

#### **II. Minutes of the meeting from January 28, 2015**

*Jeff Kessler moved to approve the minutes of January 28, 2015. Kate Connolly seconded and the motion was passed unanimously.*

#### **III. Review January Financial Reporting Package:**

Gregori Somoff reviewed the finance reporting package with the committee and discussed the following:

- The Finance Committee recommended using any funds remaining in the HHW Committee to defray the cost of the 2015 HHW Collections after reviewing this proposed treatment with Vickie Davis.
- Gregori mentioned that two (2) worker's comp audits have been completed and submitted – 1 for the old insurer (PLT NH) and 1 for the new insurer (Primex).

#### **IV. Other Business**

- Greg Somoff noted that the RFP for Audit Services will be updated and sent out March 16, 2015.
- Nate Miller noted that there are two new projects for NH DOT #25 and #26 for fiscal year 2016.
- Nate also mentioned that the Commission will be submitted proposals for Master Plans for Claremont, Newbury and Grantham.

#### **VII. Adjourn**

*Peter Guillette moved to adjourn the meeting. Kate Connolly seconded. Meeting adjourned at 4:50 PM.*

Minutes prepared by Gregori Somoff