



Upper Valley Lake Sunapee Regional Planning Commission

Minutes of the Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC)

Executive Committee Meeting

Wednesday, March 2, 2016

UVLSRPC Offices • 10 Water Street • Lebanon, NH

Approved March 23, 2016

Committee Members Present:

Peter Guillette, Grantham

Jeff Kessler, Newport

Nancy Rollins, New London

Steve Schneider, Enfield

Others:

Nate Miller, Executive Director

Chris Courtemanche, Administrative Assistant

I. Call to Order

Jeff Kessler called the meeting to order at 5:00 PM.

II. Minutes of the Meeting from December 2, 2015

Peter Guillette moved to approve the minutes of December 2, 2015. Nancy Rollins seconded and the motion passed unanimously.

III. Discussion of Northern Border Regional Commission (NBRC) Local Development District Designation

Nate Miller reported that NBRC would like to designate Regional Planning Commissions in New Hampshire as Local Development Districts as authorized under federal law. This could result in funding to help administer NBRC-funded projects.

IV. Review of In-Kind Match Request for Regional Water Quality Grant

Nate noted that UVM will be providing technical assistance to farmers regarding water quality best management practices. UVM has requested that UVLSRPC consider providing 48 hours of in-kind services per year to help support their program through public outreach and community engagement efforts. Following discussion, the Executive Committee agreed that UVLSRPC commit to providing a total of 48 hours of in-kind time, from staff and Commissioners, to support this effort.

V. Discussion of UVLSRPC Regional Housing Needs Assessment status

Nate discussed that the Housing Assessment is in need of an update and we are looking for possible funding opportunities to support this update. The Committee recommended contacting Vital Communities, NH Housing, Sullivan County, the NH Builder's Association, and the NH Charitable Foundation.

VI. Continued Discussion of UVLSRPC Vehicle Lease

Nate informed the Committee that we have reviewed our options and have found a vehicle (Ford Transit Connect van) at Gateway Motors that would meet our needs.



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Peter Guillette moved to allow the Executive Director to proceed with the leasing of a new company vehicle. Nancy Rollins seconded. Motion passed unanimously.

VII. Other Business

- a. **Update of RPC Directors Meeting with Federal Delegation Staff** – Nate reported that he spoke to the delegation regarding Lyme's road issues and relicensing of the dam and they were receptive to both items.
- b. **Update on 2016 NHARPC Legislative Breakfast** – Nancy Rollins reported that attendance among House members was not great as the breakfast was not published in the House calendar.
- c. **Upcoming Grant Opportunities-** Nate noted that the deadline for the NH Municipal Technical Assistance Program is April 4, 2016.

VIII. Non-Public Session under RSA 91-A:3(a)

At 5:45 pm, Jeff Kessler made a motion to enter into a Non-public session. Nancy Rollins seconded

Roll Call vote to enter non-public session

Nancy Rollins – Yes

Peter Guillette – Yes

Steve Schneider – Yes

Jeff Kessler – Yes

IX. Adjourn

Motion made by Steve Schneider to adjourn meeting. Jeff Kessler seconded. Meeting adjourned at 6:06 pm.

Minutes prepared by Chris Courtemanche