

Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee

MEETING Minutes

June 13th, 2023

4:00-5:30 PM

Hybrid Meeting via ZOOM

Kilton Public Library

80 Main St, West Lebanon, NH 03784

Members Present: Richard “Dick” Jones (Lyme, Vice Chair), John Haffner (Vital Communities), Ellen Hender (Vital Communities), George Sykes (Lebanon, Chair), Bill Chaisson (Wilmot, Remote), Allyson Traeger (Sunapee, Remote) Liz Emerson (Charlestown, Remote), Christina Hall (Hanover), Rob Taylor (Enfield), Adams Carroll (Advance Transit, Remote), Candy Reed (SCC, Remote)

Partners Present: Chris Turgeon (NHDOT District II, Remote), Nichole McKeen (TCCAP, Remote), William Rose (NHDOT, Remote) Shannon Aiton (Title VI coordinator NHDOT, remote), Ricky DiCillo (NHDES, remote)

UVLSRPC Staff Present: Andrea Cass, Meghan Butts

I. Call to Order and Roll Call

- a. Chair George Sykes called the meeting to order at 4:02 PM.

II. Action on Minutes from April 11th, 2023

- a. Jones motioned to approve the minutes; Haffner seconded. All in favor. The minutes from April 11th were approved 10-0-0.

III. FY 2025-2034 Ten-Year Plan Updates

- a. Cass explained that NHDOT is now submitting the draft TYP. The Hanover Street project in Lebanon, the Park and Ride in Newport, and the Mascoma River Greenway extension are all included in it.
- b. Sykes mentioned how this process starts in the House of Public Works.

IV. Regional Corridor Transportation Plan

- a. Butts gave an annual update regarding the Regional Corridor Transportation Plan. There are 223 total projects in the Corridor Plan. This year, 3 projects were added. Staff provided technical assistance on 20+ projects. All corridors received technical assistance support in FY24. Some examples include road safety audit applications in Unity/Lempster and Charlestown, TYP project development for Claremont Main Street Phase II and Lebanon Hanover Street. CMAQ project development for Newport Park and Ride and Lebanon Mascoma River Greenway, data collection for Newport Maple Street and Bradford St traffic study, Acworth culvert inventory, and school bus stop signs on Route 4a, and collaboration with NHDOT Enfield Shaker Hill, Wilmot 4a, New London Route 11, and Westside Drive.
- b. Chaisson asked about school bus signs for Route 4a in Wilmot.

V. Long Range Transportation Plan

- a. Cass noted how Complete Streets is one topic area the Long Range Transportation Plan focuses on and she provided a Complete Streets presentation.
- b. Jones mentioned how right-of-way is a challenge for this effort.
- c. Haffner asked about Complete Streets policies at the state level and how much IIJA funding is going to be included. Butts responded there is a percentage of UVLSRPC and NHDOT workplan funds that must be spent towards Complete Streets.
- d. Sykes asked about presenting something like this to the House of Representatives to influence state legislatures.
- e. Hall asked if the Regional Planning Commission could help move more Complete Streets in local towns.

VI. Updates from Members

- a. Hall mentioned Ledyard Bridge is fully under construction. Hanover is also working on the multi-use path.
- b. Taylor mentioned the Enfield Shaker Village Byway received a grant to build a parking lot and recreational path. They have also received grants for nature trails, demonstration areas, and invasive species planning. They also got a new mower. There are 400 housing units that are in the planning process. They also received a HOP grant.
- c. Haffner shared the e-bike lending library that has launched at Vital Communities. They are working on getting the library a permanent e-bike. Haffner mentioned how Vital Communities and UVLSRPC got a grant to do community, equitable, clean transportation from the Department of Energy.
- d. Sykes noted Friends of the Northern Rail Trail will be getting some funding (\$3000). Lebanon has created a tax incentive (special assessment district) for a transportation zone. There is a new safety requirement for children under 2 to have rear facing car seats.
- e. Jones mentioned he's seeing more e-bikes in Lyme.
- f. Carroll shared his thanks for increased public transit funding.
- g. Chaisson stated that Wilmot is considering putting signage on Class VI roads and wanted to see if anyone had good language. Jones mentioned "Road not maintained for public travel." Sykes also mentioned he would reach out to other parties to ask after Class VI roads TAC's questions on Class VI roads.
- h. Turgeon mentioned bridge improvements, maintenance projects with fewer staff people.
- i. Emerson has no updates.
- j. Traeger has no updates.
- k. Rose has no updates.

VII. Other Business

- a. Cass spoke about the following grants and mentioned to reach out to her if anyone has any questions.
- b. [PROTECT Grant](#)
- c. [Wildlife Crossings Grant](#)

- d. [EPA Clean School Bus Grant](#)
- e. [NHDES Clean Diesel Program](#)
- f. [NHDES Fleet Electrification Program](#)
 - i. DiCillo mentioned how this is a new program aimed at municipal fleet electrification.
- g. [Safe Streets for All Grant Program](#)
 - i. Sullivan County is putting forth an application
- h. [Charging and Fueling Infrastructure Grant Program](#)
 - i. The State and Lebanon is putting forth an application
- i. Lebanon Multi-Modal Plan has been adopted
- j. Cass noted how she will be leaving UVLSRPC at the end of July to pursue graduate studies.

VIII. Adjourn

- a. Jones motioned to adjourn; Hall seconded. All in favor. 10-0-0. Meeting adjourned at 5:30 PM.