



Upper Valley Lake Sunapee Regional Planning Commission

UVLSRPC Finance Committee Meeting
Wednesday April 6, 2011
UVLSRPC offices, Lebanon

Committee Present:

Katherine Connolly, Hanover
Aaron Simpson, Sunapee
Bernie Folta, Claremont
Jeff Kessler, Newport
Shawn Donovan, Lebanon
Thain Allan, Grantham

Not Present:

Larry LeClair, Lebanon

Others:

Yutian Zhang, staff
Christine Walker, staff

- The meeting was called to order by Thain at 4:00
- Balance Sheet for March was discussed.
- Christine informed the Committee that the Household Hazardous Waste Committee has been assisted by the Commission for many years. The Committee has given funds to the Commission to assist them with organizing – mostly for the Home Show in Hanover. Vickie Davis currently assists the group. Christine explained that their funds should actually be a restricted account not to be used for other sources. Thain suggested that we ensure that this happens and discuss with the auditor about making mention of it each year in the audit. The Committee should have an accounting of their funding quarterly.
- Shawn inquired about the State budget and all the position cuts that were taking place and asked what affect this would have on the Commission. Christine explained that it doesn't have an effect on the funding of the Commission but does have an effect on the moral of employees and could potential delay reimbursement on programs that we have coordinating with state agencies.
- The fiscal year 2011 budget was reviewed. After discussion the only changed that was asked for was to change the heading read "anticipated & total" Yutian will make the change. Additionally, some did not thing the pie charts were necessary, while others thought they were helpful to those not familiar with the budget. Christine noted that the numbers in the budget may change between now and the June Commission meeting as the Commission is continuously learning of new contracts that are being secured. The Committee felt that any changes that needed to be made should be and it will be reviewed again at the next meeting.
- **Meeting adjourned at 5:00.**

Minutes prepared by Christine Walker