

Southwestern Community Services Short Range Transit Operations Plan

Proposed Project Schedule – August 13, 2018

Tasks	2018 → 2019 →												
	August	September	October	November	December	January	February	March					
Kick-off Meeting with Project Advisory Committee	■												
Task 2 - Development of Service Design and Operations Plan													
Task 3.1 - Examine existing services	■	■											
Task 3.2 - Gain an understanding of the regional and market context	■	■											
Task 3.3 - Work with municipal officials on bus stop placement		■	■										
Task 3.4 - Peer review of up to 5 similar services	■	■	■										
Task 3.5 - Develop alternatives			■	■	■								
Task 3.6 - Refine preferred alternative			■	■	■								
Task 3.7 - Develop indicative schedules, routes, and stops				■	■								
<i>Deliverable - Operations Plan</i>					■	■							
Task 3 - Development of Financial Plan													
Task 4.1 - Develop a financial plan with operating and capital costs					■	■	■						
Task 4.2 - Identify vehicle, equipment and other capital costs					■	■	■						
Task 4.3 - Estimate revenue and sources						■	■						
Task 4.4 - Research funding opportunities						■	■						
Task 4.5 - Develop a 5-year implementation plan							■	■					
<i>Deliverable - Financial Plan</i>								■	■				
Task 5 - Meetings and Correspondence with Project Partners/Plan Finalization													
Task 5.1 - Project Advisory Committee Meetings	■		■		■		■		■			■	
Task 5.2 - Public Meetings				■							■		
Task 5.3 - Draft and Final Report												■	■
Meetings/Presentations	X		X	X		X		X			X	X	
Deliverables						OP				FP		DFR	FR