

Upper Valley Lake Sunapee Regional Planning Commission
Meeting of the Transportation Advisory Committee (TAC)
 February 12, 2013 Meeting Minutes
 UVLSRPC Offices- Lebanon, NH

Attendees:

Van Chesnut, Chair, Advance Transit
 Dick Jones, Lyme
 Richard Lee, New London
 Clint Bean, Grantham

Mike Lavalla, Lebanon
 Dean Eastman, NHDOT
 Adam Ricker, UVLSRPC
 Nate Miller, UVLSRPC

TAC Chairman Van Chesnut called the meeting to order at 5:00 PM.

Approval of Meeting Minutes:

Dick Jones moved to approve the minutes of December 11, 2012 and January 15, 2013 as submitted. Richard Lee seconded and the motion passed unanimously.

Updates from NHDOT:

Dean Eastman reported that the NHDOT is continuing to implement the recommendations of the recent Ten-Year Plan LEAN process, and has been refining the use of Decision Lens software to evaluate projects.

Safe Routes to School Round 6- Evaluation and Prioritization

The applications evaluated were:

- **City of Claremont-** Infrastructure/Non-Infrastructure (\$229,785)
- **City of Lebanon-** Infrastructure/Non-Infrastructure (\$240,165)

The TAC scored the applications under the 100-point scoring system for SRTS Infrastructure/Non-Infrastructure projects. Following discussion, Dick Jones moved to score the projects as shown on the following table. Mike Lavalla seconded and the motion passed unanimously.

Scoring Criteria	Maximum Points	City of Claremont	City of Lebanon
Evaluation/SRTS Travel Plan	20	18	18
Education	10	8	6
Encouragement	10	10	9
Enforcement	10	9	9
Engineering	20	16	18
Inclusive SRTS Task Force	10	7	9
Documented Municipal and School Support	5	5	5
Parental Support	5	5	4
Educational Community Support (e.g. PTA/PTO)	5	4	3
Support from Biking/Walking Advocacy Groups	5	5	5
Total	100	87	86
Disadvantaged Communities (Bonus)	20	TBD by State	TBD by State

The TAC provided the following comments on the applications.

City of Claremont

Related to Evaluation/Travel Planning:

- The TAC commended the City of Claremont for their well-developed SRTS Travel Plans at each of the three affected elementary schools.

Related to Encouragement:

- The TAC noted that the proposed “Bike Loaner” program was an innovative idea that directly responded to the needs identified in the parental surveys.

Related to Enforcement:

- The TAC noted that the proposed active feedback signage would provide a tangible safety benefit given that the City of Claremont has limited funding for crossing guards at the three elementary schools.

Related to Engineering:

- The TAC advised that the cost estimates for both preliminary engineering and construction engineering were low. However, TAC members noted a statement on Page 14 of the grant application that Claremont will be donating staff hours during both the design and construction phases of the project.

City of Lebanon

Related to Evaluation/Travel Planning:

- The TAC commended the City of Lebanon for their well-developed SRTS Travel Plan for the Lebanon Middle School.

Related to Education:

- The TAC advised that the education section of Lebanon’s application provided specifics about existing programs at elementary schools in the City, but did not provide the same level of specificity about educational programs that would be implemented at the Lebanon Middle School.

Related to Engineering:

- The TAC noted the bicycle/pedestrian safety challenges presented by the new location of the Lebanon Middle School, and concurred with the identified “preferred route” for children to walk and bike to the school. While the TAC strongly supports implementing the “preferred route”, members felt that the application could have been strengthened by explicitly identifying improvements on the Pumping Station Road segment of the route and incorporating these improvements into the scope of work for the project.

Related to Educational Community Support:

- The TAC noted that the Lebanon Middle School does not have a PTA/PTO, and gave partial scoring credit for the letter of support provided by the School District’s Community Relations Director.

Appointment of TAC Scoring Sub-Committee for Ten-Year Plan Projects

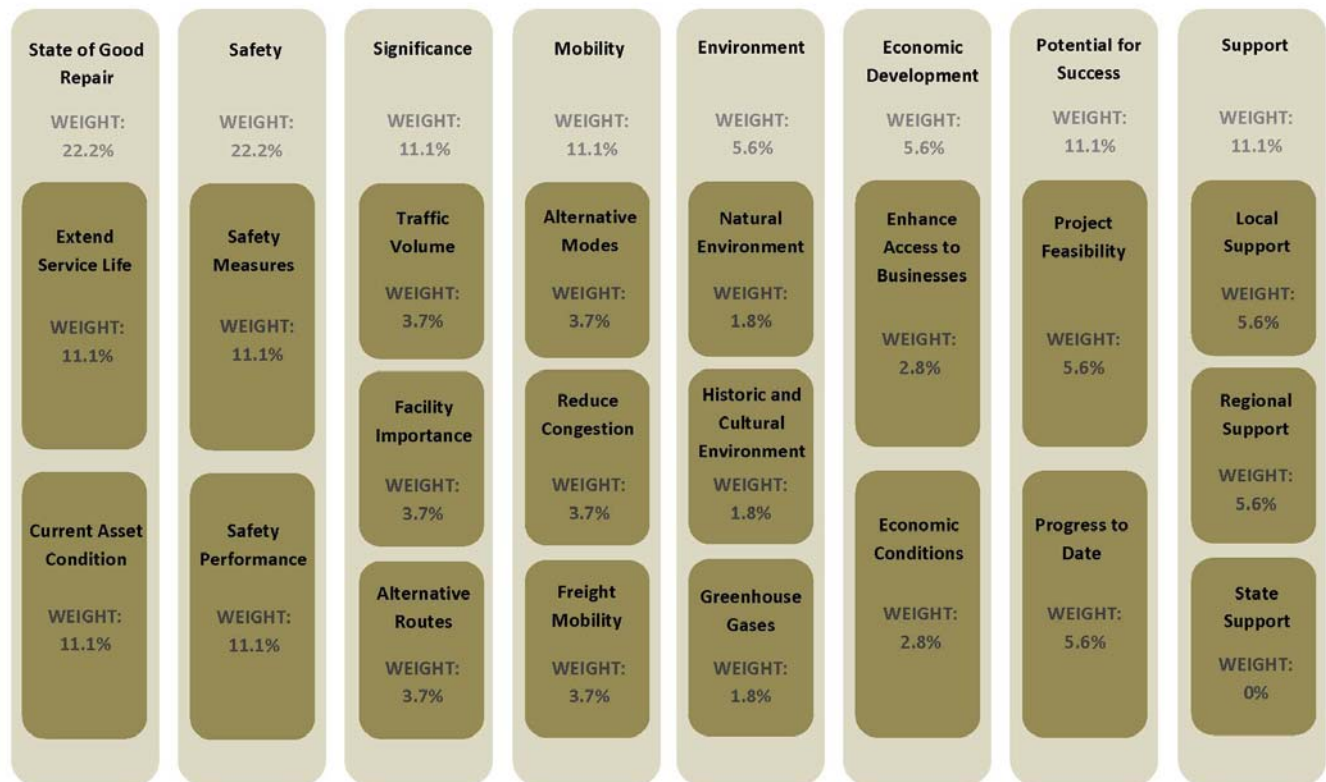
The TAC appointed the following members to serve on the Scoring Sub-Committee for 2015-2024 Ten-Year Transportation Plan projects: Dick Jones of Lyme; Clint Bean of Grantham; and Richard Lee of New London.

The Scoring Sub-Committee will schedule a meeting in mid-to-late March to evaluate existing and proposed Ten-Year Plan projects in the region.

Weighting/Testing of 2015-2024 Ten-Year Plan Evaluation Criteria

During a work session to review the 20 criteria that will be used to review existing and proposed 2015-2024 Ten-Year Plan projects in the UVLSRPC region, the TAC reached consensus on the following weighting framework.

Dick Jones moved to approve the weighting framework for the 2015-2024 Ten-Year Transportation Improvement Plan. Richard Lee seconded and the motion passed unanimously.



Adjournment:

Dick Jones moved to adjourn the meeting at 6:30 PM. Richard Lee seconded and the motion passed unanimously.