

**Upper Valley Lake Sunapee Regional Planning Commission
Meeting of the Transportation Advisory Committee (TAC)**

June 14, 2011 Meeting Minutes
UVLSRPC Offices- Lebanon, NH
Minutes Accepted on August 9, 2011

Attendees:

Van Chesnut, Chair, Advance Transit
Dick Jones, Lyme
Peter Kulbacki, Hanover
Richard Lee, New London
Mike Lavalla, Lebanon
Dave Edkins, Charlestown
Tracey Thibault, Claremont
William Rose, NHDOT
Nate Miller, UVLSRPC

Acceptance of April 12th Meeting Minutes

Following introductions, Dave Edkins moved that the minutes of April 12th be accepted as submitted. Peter Kulbacki seconded and the motion passed unanimously.

UVLSRPC Regional Transportation Plan Update Schedule

Nate Miller reported that UVLSRPC will receive limited funding to update the Regional Transportation Plan in the FY 2012-2013 Unified Planning Work Program with NHDOT. Nate Miller distributed a draft schedule for the update, noting that the TAC will serve as the Advisory Committee overseeing the Regional Transportation Plan update.

The TAC will review chapters of the Regional Transportation Plan according to the following timeline:

- Existing Conditions Chapter- December 2011
- Land Use/Transportation Chapter- February 2012
- Highways/Bridges Chapter- April 2012
- Public Transportation Chapter- June 2012
- Bicycle/Pedestrian Chapter- August 2012
- Rail and Air Chapters- October 2012
- Key Regional Corridors Chapter- December 2012
- Travel Demand Management Chapter- February 2013
- Implementation Chapter- March 2013

2013-2022 Ten-Year Transportation Improvement Plan Update

Nate Miller reported that the TAC's Ten-Year Plan recommendations have been submitted to NHDOT. The Department has not developed a firm schedule for releasing a draft Ten-Year Plan, but have targeted a release in "late August" with GACIT hearings in September.

2012 Transportation Enhancement Program Solicitation Schedule

Nate Miller distributed NHDOT's updated schedule for soliciting Transportation Enhancement (TE) program applications. There will be an eight month delay to give NHDOT time to develop and refine

a new Local Public Agency program administration manual (to replace the ten-year old TE/CMAQ program administration guide).

According to the timeline, the next TE Round would be opened in February 2012, with applications due in July 2012. William Rose noted that, with the updated program administration guidelines, there will be mandatory training for the key municipal staff that will manage TE projects. The training, once completed, will be valid for the staff person in question (not the municipality). If there is turnover with the local project manager, the incoming project manager will be required to receive the same training.

Project Updates

Nate Miller provided updates on a number of ongoing transportation projects. The reconfiguration of NH Route 10/East Thetford Road in Lyme is under construction, and will be complete by the July 4th holiday. NHDOT District II is also converting the intersection of NH Route 10/High Street in Lyme from a "Y" intersection to a "T" intersection.

Nate Miller reported that NHDOT has agreed with a consulting firm on a scope of work for final design of the Reconstruction of NH Route 12 in Walpole and Charlestown, and the Layout Commission will be meeting in July to formalize their finding of need for the project.

Updates from TAC Members

Peter Kulbacki reported that the Town of Hanover and Dartmouth College are refining the details of proposed transit improvements at the Hanover Inn/Hopkins Center in downtown Hanover. Nate Miller has been assisting Hanover in securing FTA funding to construct the improvements.

Peter Kulbacki reported that the River Road Bridge is under construction, and widening of Park Street in Hanover will begin in early August.

Van Chesnut reported that Advance Transit will be undertaking three important planning studies this year, including: 1) The agency's Transit Development Plan; 2) A study of cashless fare collection systems; and 3) A study of service expansion alternatives for the Orange and Green routes.

Other Business

Mike Lavalla moved to adjourn the meeting at 6:30 PM. Peter Kulbacki seconded and the motion passed unanimously.