

Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee

DRAFT Meeting Minutes

April 27th, 2021

3:30-4:30 PM

Remote Meeting via ZOOM

Members Present: Van Chesnut (Advance Transit), Dick Jones (Lyme), Teri Palmer (Sullivan County Transportation), George Sykes (Lebanon), Patricia Higgins (UVLSRPC Commissioner), Scott Osgood (Claremont)

Staff Present: Alex Belenz

I. Call to Order

Chair Van Chesnut called the meeting to order at 4:04 PM. Roll call attendance was taken. Alex Belenz noted that the meeting was being held under the emergency meeting provisions of RSA 91-a due to the COVID-19 pandemic in accordance with the Governor's emergency order.

II. Action on Minutes from March 16th, 2021

Unanimously approved via roll-call vote with Sykes abstaining.

III. Transportation Alternatives Program (TAP) – Regional Project Rankings

Alex Belenz presented a memorandum summarizing the TAP proposals submitted by UVLSRPC region municipalities and a set of initial project rankings prepared by staff. Regional rankings will be factored into the final TAP rankings prepared by NHDOT, which determine the projects that are awarded funding. Alex noted that there was a spreadsheet error and that the actual scores were a bit higher than what was presented in the memo. The initial staff ranking of projects present was as follows:

| Priority | Project Location and Description | Score (out of 10) |
|-----------------|--|--------------------------|
| 1 | Claremont – upgrade sidewalk in poor condition along Broad St between Stevens High School and the Bobby Woodman Trail; construct new pedestrian path through Monadnock Park, resurface portion of Bobby Woodman Trail. | 7.30 |
| 2 | Newport – Reconstruct 2,800 linear foot sidewalk along NH Route 11/Sunapee St. | 6.77 |

Alex reviewed the project scoring criteria used by staff to rank the projects and initial scores. Members suggested increasing the score for the Claremont project under the Safety criterion.

The scores were then recalculated to the following:

| Priority | Project Location and Description | Score (out of 10) |
|----------|--|-------------------|
| 1 | Claremont – upgrade sidewalk in poor condition along Broad St between Stevens High School and the Bobby Woodman Trail; construct new pedestrian path through Monadnock Park, resurface portion of Bobby Woodman Trail. | 7.48 |
| 2 | Newport – Reconstruct 2,800 linear foot sidewalk along NH Route 11/Sunapee St. | 6.77 |

Members noted that both projects would result in significant improvements, and that both projects were worthy of TAP funding.

The regional TAP project rankings were approved unanimously via roll-call vote.

IV. Updates from Members

Teri Palmer, Sullivan County Transportation: SCT is moving closer to a soft launch of the Claremont – Lebanon bus, and plans are in the works for a Newport – Lebanon bus to potentially launch this summer.

V. Other Business

None.

VI. Adjourn

Meeting adjourned via unanimous roll-call vote at 4:15 PM.