

# Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee

## MEETING MINUTES

**December 11, 2018**

5:00-6:30 PM

UVLSRPC Offices

10 Water Street, Suite 225

Lebanon, NH 03766

Members Present: Dick Jones (Lyme), Van Chesnut (Advance Transit, Chair), Peter Kulbacki (Hanover), Victor St. Pierre (Claremont), Paige Heverly (Vital Communities), Terri Paige (SCS Transportation) William Rose (NHDOT)

Staff Present: Meghan Butts (UVLSRPC)

### **I. Call to Order**

Van Chesnut called the meeting to order at 5:00PM.

### **II. Action on Minutes from November 13, 2018**

Dick Jones made a motion to approve the minutes from November, 2018. Victor St. Pierre seconded the motion to approve. The motion passed unanimously.

### **III. Ten-Year Plan Project Ranking Proposed by Scoring Committee**

The Committee reviewed scoring sheet and proposed Top 5 new projects based on rankings for submission to NHDOT for review and consideration for the Ten-Year Plan. The Top 5 projects included one project in Lebanon, two in Claremont, one in Enfield, and one in Canaan. Peter Kulbacki made the motion to send the Top 5 projects as proposed by the Scoring Committee to NHDOT for review. Victor St. Pierre seconded the motion. The motion passed unanimously. Staff reported the next step in the process would be an engineer review by UVLSRPC's contracted engineer and then passed along to NHDOT for review by January 3<sup>rd</sup> 2019.

### **IV. Staff Presentation on Projects for 2019**

Meghan Butts reported that staff is looking forward to some projects coming up in the next six months. The kickoff of the Corridor-Focused Long Range Transportation Plan will be happening in January. Staff is still working to line up field work projects including Culvert Inventories and Road Surface Management

projects. These projects have a cost share opportunity with the RPC's UPWP contract with NHDOT. Projects are at a first-come first-serve basis.

## **V. Updates**

- a. NHDOT** – William Rose discussed that Ten-year Plan project submissions are beginning to be reviewed at NHDOT.

William Rose mentioned advocacy opportunities and a suggestion to have the NHDOT Front Office come to speak with the TAC.

- b. UVLSRPC**

Staff – Reported that the State Bike/Ped Plan Update has begun and that the consultant for the State on the Project, Alta Planning, will be coming to TACs in the February/March timeframe to discuss the project. This will be a larger meeting that the RPC will invite other groups with Bike/Ped interest.

- c. TAC Member**

No TAC member updates since the November meeting.

## **VI. Adjourn**

Dick Jones motioned to adjourn. Victor St. Pierre seconded the motion. The motion was unanimous. The meeting was adjourned at 6:00PM.

\*This meeting is open to the public. If you need special accommodations please give 48 hours notice and contact [mbutts@uvlsrpc.org](mailto:mbutts@uvlsrpc.org) or 603-448-1680.