

Fiscal Year 2019 Budget - Revenue Approved June 19, 2018

Revenue	FY 2018 Budgeted	FY 2019 Budget	Notes
Municipal Dues			
Estimated UVLSRPC Municipal Dues	\$110,000.00	\$121,000.00	
Other Revenue			
RSA Books	\$2,000.00	\$2,000.00	Revenue from RSA book sales.
Project Revenue: Tier 1- Confirmed or Pending Projects/Programs			
Claremont GIS Technical Assistance	\$11,000.00	\$11,000.00	Will continue throughout FY 2019
Claremont DPW GIS Assistance	\$5,000.00	\$7,680.00	Will continue throughout FY 2019
Connecticut River Joint Commissions Administration	\$66,760.00	\$64,500.00	Contract will continue throughout FY 2019
Eastman GIS Agreement	\$5,400.00	\$5,400.00	Contract will continue throughout FY 2019
EPA Brownfields Assessment Program	\$80,000.00	\$57,000.00	Proration of \$400,000 three-year grant
Household Hazardous Waste Collections	\$63,500.00	\$63,500.00	Approx. \$53,500 will be used for HHW hauler expense
Lyme Build Out Analysis		\$1,340.00	
Lyme Culvert Study		\$10,500.00	
New London Circuit Rider	\$30,000.00	\$49,920.00	16 hrs. of time
Newport Circuit Rider		\$24,960.00	8 hours of time
NHDOT Section 5310 Purchase of Service	\$227,655.00	\$227,655.00	Will continue throughout FY 2019
NHDOT Transit Region 4 Coordinated Plan	\$62,500.00	\$62,500.00	
NHDOT Transit SCS Short-Range Transit Operation Plan	\$62,500.00	\$62,500.00	
NHDOT Unified Planning Work Program	\$202,000.00	\$202,000.00	Second year of UPWP
Northern Border - Opera North		\$1,250.00	
Northern Border - Science Academy		\$1,500.00	
Northern Border GIS Mapping	\$2,650.00	\$2,650.00	
OSI Targeted Block Grant	\$11,100.00	\$11,100.00	Will continue throughout FY 2019
Springfield Circuit Rider	\$5,760.00	\$2,100.00	Likely to continue throughout FY 2019
USDA	\$69,750.00	\$20,000.00	Remaining project revenue
Wilnot Circuit Rider	\$5,760.00	\$5,760.00	Likely to continue throughout FY 2019
Total Confirmed/Pending Revenue (Dues/Other/Tier 1 Projects)	\$1,023,335.00	\$1,017,815.00	
Project Revenue: Tier 2- Proposed/Potential Projects for FY 2017			
Hazard Mitigation Plans - Plainfield, Unity		\$15,000.00	New Project
Lake Sunapee Byway	\$10,000.00	\$6,000.00	
New London Master Plan		\$12,000.00	Proposed
Orford Natural Resources Inventory Update		\$5,420.00	Proposed
Regional Housing Needs Assessment		\$59,320.00	Required five-year update to 2012 HNA
Springfield Master Plan		\$5,000.00	Survey help
Sullivan County GIS Work		\$10,000.00	
Total Proposed/Potential Revenue (Tier 2 Projects)	\$10,000.00	\$112,740.00	
Total Revenue (Dues/Other/Tier 1/Tier 2 Projects)	\$1,033,335.00	\$1,130,555.00	
Project Revenue: Tier 3- Projects in Conceptual Stage			
USDA Rural Community Development Initiative		TBD	Statewide proposal in scoping phase.
Total Potential Revenue (Tier 3 Projects)		\$0.00	

Fiscal Year 2019 Budget - Expenses Approved June 19, 2018

Expenses	FY 2018 Adopted	FY 2019 Projected	Notes
Salary	\$ 389,030	\$ 388,100	Assumes a 3% increase for all employees also incorporates new employee 1/4 of yr at one rate and 3/4 at another
Benefits			
Health/Dental	\$ 64,440	\$ 67,775	Rates decreased -6.6% (Medical) also includes 75% of FY19 coverage for potential new employee
Retirement Match	\$ 23,040	\$ 20,875	Assumes all eligible employees match at 6%
Other Fringe Benefits and Taxes			
Payroll Tax	\$ 32,460	\$ 32,215	Approximately % of total payroll.
Life/STD/ITD	\$ 4,386	\$ 4,386	Costs projected to
Worker's Comp and Unemployment	\$ 1,825	\$ 1,240	Costs are essentially level for FY 2019
Project Consultants			
Brownfields Consulting	\$ 60,000	\$ 50,000	Continued consultant fees and potential new consultant fees
Household Hazardous Waste Hauler	\$ 53,500	\$ 53,500	Hauling expenses for HHW collections.
NHDOT Transit OPS Plan	\$ 34,000	\$ 34,000	Transit Consultant
Section 5310 Purchase of Service	\$ 217,130	\$ 215,000	Pmts. to transit providers for provision of 5310 transit services.
Transit Coordination	\$ 12,500	\$ 6,250	10% match for \$62,500 transit coordination project
USDA	\$	\$ 10,000	Remaining expenses
Occupancy Expenses			
Rent	\$ 47,000	\$ 47,066	Lease renewal rates in effect, CAM expenses likely to increase
Professional Fees			
Audit	\$ 9,250	\$ 8,450	Melanson Heath
Financial Consultant	\$ 40,320	\$ 35,000	Assumes 48 hours per month at \$70/hour
IT Consultant	\$ 6,000	\$ 5,000	
Legal Fees	\$ 1,250	\$ 1,500	Will increase due to applying for non-profit
Misc. Professional Consultant	\$ 500	\$ 500	
Website Consultant	\$ 500	\$ 500	Wetherbee Creative for website services on-call rather than on retainer.
Office Expenses			
Advertising	\$ 11,500	\$ 11,000	
Annual Meeting/Special Events	\$ 4,500	\$ 4,500	
Copier	\$ 6,500	\$ 6,250	
Planning/Land Use Law Books	\$ 2,000	\$ 2,000	
Postage	\$ 4,300	\$ 4,000	Based on FY 2018 Actual Expenses
Professional Development	\$ 6,500	\$ 6,500	
Publications	\$ 6,750	\$ 6,500	Based on FY 2018 Actual Expenses
Software/Data Services	\$ 16,000	\$ 16,000	
Subscriptions	\$ 1,250	\$ 1,250	Based on FY 2018 Actual Expenses
Supplies	\$ 10,000	\$ 10,000	Based on FY 2018 Actual Expenses
Telephone	\$ 3,750	\$ 4,650	
Travel/Rooms and Meals	\$ 12,500	\$ 12,000	Based on FY 2018 Actual Expenses
Vehicle Expenses	\$ 8,000	\$ 8,000	
Other Business Expenses			
Dues/Memberships	\$ 6,300	\$ 6,300	Based on FY 2018 Actual Expenses
Misc. Equipment Maintenance	\$ 250	\$ 250	
Property and Liability Insurance	\$ 6,200	\$ 5,850	
Fixed Assets			
Computers/Printers	\$ 1,000	\$ 1,000	
Office Furniture	\$ 250	\$ 1,250	
Plotter Maintenance	\$ 350	\$ 350	
Traffic Count Supplies	\$ 2,400	\$ 2,400	
Total Expenses	\$ 1,107,431	\$ 1,091,407	