

# Upper Valley Lake Sunapee Regional Planning Commission Transportation Advisory Committee

## MEETING MINUTES

October 23, 2018

5:00-6:30 PM

UVLSRPC Offices

10 Water Street, Suite 225

Lebanon, NH 03766

Members Present: Dick Jones (Lyme), Van Chesnut (Advance Transit, Chair), Peter Kulbacki (Hanover), Victor St. Pierre (Claremont), Paige Heverly (Vital Communities), Scott Hazelton (Sunapee), Karen Liot Hill (Lebanon), Terri Paige (SCS), Don Nicholas (Grantham), William Rose (NHDOT)

Staff Present: Steve Schneider (UVLSRPC), Meghan Butts (UVLSRPC)

Members of the Public: Jason Plourde (BETA Group Consultant)

### **I. Call to Order**

Dick Jones called the meeting to order at 5:00 PM.

### **II. Action on Minutes from September 25, 2018**

Peter Kulbacki made a motion to approve the minutes from September 25, 2018. Paige Heverly seconded the motion to approve. The motion passed. Terri Paige abstained.

### **III. TAP Scoring**

The Committee reviewed TAP scoring criteria and scoring sheet created by the Scoring Committee. Terri Paige made the motion to accept the prioritized order of projects in the following order as suggested by the Scoring Committee to be presented to NHDOT: Lebanon, Claremont, Enfield, Sunapee, Canaan. The motion was seconded by Paige Heverly. The motion passed unanimously. Staff will draft a letter stating the above TAC recommendation and will send to NHDOT. NHDOT will review projects following NHDOT criteria listed in the application. In scoring the projects, NHDOT will take into consideration RPC TAC recommendations and attempt to spread funding out throughout the State.

#### **IV. Ten-Year Plan**

Staff presented handouts of the 2021-2030 NH Ten Year Plan Regional Planning Commission Process and Timeline. It is also posted on the [website](#). Projects due to Meghan Butts at UVLSRPC by October 31<sup>st</sup>.

#### **V. Long Range Transportation Plan**

Staff presented the Committee a proposed Corridor Map for the Long Range Transportation Plan. Discussion centered around major regional corridor identification and collector routes to the major corridor. Regional Corridor connection with I89 and I91 were also discussed as well as more detailed maps when focusing on one corridor at a time. The Committee brainstormed community outreach strategies and impacts as well as discussing necessary data for the plan including visual data. Staff will move forward with developing scoping for the project. Staff will create a list of data points for the Committee to review. Staff will begin to develop GIS data for visual representation of corridors.

#### **VI. Updates**

##### **a. NHDOT Updates**

William Rose mentioned that NHDOT is continuing to work on the TAP grant, the next round of the Ten-Year Plan, and the Statewide Transportation Improvement Program update.

##### **b. UVLSRPC Staff Updates**

Meghan Butts reported that a staff is finishing up the field work season. The Lyme Culvert Inventory was a success and is close to completion. Staff will be starting an RSMS project in Grantham in the coming weeks.

##### **c. Member Updates**

There were no member updates.

#### **VII. Adjourn**

Van Chesnut motioned to adjourn. Peter Kulbacki seconded the motion. All in favor. The meeting was adjourned at 6:30PM.

Approved 11/13/2018