



Upper Valley Lake Sunapee
Regional Planning Commission

February 25, 2013

Mr. John Corrigan
New Hampshire Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
P.O. Box 483
Concord, New Hampshire 03302-0483

**SUBJECT: Upper Valley Lake Sunapee Transportation Advisory Committee (TAC)
Prioritization of Round 6 Safe Routes to School Grant Applications**

Dear Mr. Corrigan:

Please be advised that the Upper Valley Lake Sunapee Transportation Advisory Committee (TAC) met on February 12, 2013 to score and prioritize the Round 6 Safe Routes to School (SRTS) applications received from communities in the Upper Valley Lake Sunapee region. The applications evaluated were:

- **City of Claremont-** Infrastructure/Non-Infrastructure (\$229,785)
- **City of Lebanon-** Infrastructure/Non-Infrastructure (\$240,165)

TAC SCORING SUMMARY

The TAC scored the applications under the 100-point scoring system for SRTS Infrastructure/Non-Infrastructure projects.

Scoring Criteria	Maximum Points	City of Claremont	City of Lebanon
Evaluation/SRTS Travel Plan	20	18	18
Education	10	8	6
Encouragement	10	10	9
Enforcement	10	9	9
Engineering	20	16	18
Inclusive SRTS Task Force	10	7	9
Documented Municipal and School Support	5	5	5
Parental Support	5	5	4
Educational Community Support (e.g. PTA/PTO)	5	4	3
Support from Biking/Walking Advocacy Groups	5	5	5
Total	100	87	86
Disadvantaged Communities (Bonus)	20	TBD by State	TBD by State

TAC COMMENTS ON THE APPLICATIONS

City of Claremont

Related to Evaluation/Travel Planning:

- The TAC commended the City of Claremont for their well-developed SRTS Travel Plans at each of the three affected elementary schools.

Related to Encouragement:

- The TAC noted that the proposed "Bike Loaner" program was an innovative idea that directly responded to the needs identified in the parental surveys.

Related to Enforcement:

- The TAC noted that the proposed active feedback signage would provide a tangible safety benefit given that the City of Claremont has limited funding for crossing guards at the three elementary schools.

Related to Engineering:

- The TAC advised that the cost estimates for both preliminary engineering and construction engineering were low. However, TAC members noted a statement on Page 14 of the grant application that Claremont will be donating staff hours during both the design and construction phases of the project.

City of Lebanon

Related to Evaluation/Travel Planning:

- The TAC commended the City of Lebanon for their well-developed SRTS Travel Plan for the Lebanon Middle School.

Related to Education:

- The TAC advised that the education section of Lebanon's application provided specifics about existing programs at elementary schools in the City, but did not provide the same level of specificity about educational programs that would be implemented at the Lebanon Middle School.

Related to Engineering:

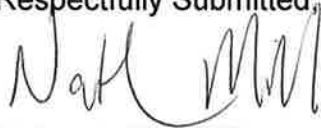
- The TAC noted the bicycle/pedestrian safety challenges presented by the new location of the Lebanon Middle School, and concurred with the identified "preferred route" for children to walk and bike to the school. While the TAC strongly supports implementing the "preferred route", members felt that the application could have been strengthened by explicitly identifying improvements on the Pumping Station Road segment of the route and incorporating these improvements into the scope of work for the project.

Related to Educational Community Support:

- The TAC noted that the Lebanon Middle School does not have a PTA/PTO, and gave partial scoring credit for the letter of support provided by the School District's Community Relations Director.

If you have any questions about this correspondence, please feel free to call me at (603) 448-1680 or e-mail me at nmiller@uvlsrpc.org.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Nathan Miller". The signature is written in a cursive style with a large initial "N" and "M".

Nathan Miller, AICP
Planning Director

CC: William Watson, NHDOT
Van Chesnut, Chair, UVLSRPC TAC
Andrew Gast-Bray, City of Lebanon
Nancy Merrill, City of Claremont
Kurt Beek, City of Claremont
Christine Walker, UVLSRPC