

Upper Valley Lake Sunapee Regional Planning Commission Meeting of the Transportation Advisory Committee (TAC)

February 10, 2015 Meeting Minutes

UVLSRPC Offices- Lebanon, NH

Attendees:

Van Chesnut, Chair, Advance Transit

Mike Lavalla, Lebanon

Dick Jones, Lyme

Tom Woodley, Claremont

Scott Sweet, Claremont

Paul Lockwood, NHDES

Nate Miller, UVLSRPC

Adam Ricker, UVLSRPC

TAC Chairman Van Chesnut called the meeting to order at 5:00 PM.

Approval of Minutes:

Mike Lavalla moved that the minutes of November 18, 2014 be approved as submitted. Dick Jones seconded and the motion passed unanimously.

Electric Vehicle Charging Station Grant Opportunity:

Paul Lockwood of the New Hampshire Department of Environmental Services (NHDES) gave a presentation about a grant opportunity that supports the installation of public electric vehicle charging stations. The NHDES has secured a Department of Energy grant of \$50,000 to support this effort, and will provide \$3,000 in funding for single-connector charging stations and \$5,000 for dual-connector charging stations.

Applicants will be required to maintain the charging stations and provide NHDES with annual reports detailing charging station use. Paul noted that most electric vehicle supply equipment (i.e. charging stations) records this data automatically. The stations must be available to the public, but can be located in privately-owned locations like shopping malls or business parking lots.

Paul provided TAC members with a copy of the grant application form, and asked that any questions about the grant program be directed to him at 603-271-5552 or paul.lockwood@des.nh.gov.

Discussion of 2017-2026 Ten-Year Transportation Improvement Plan Update Process:

Nate Miller reviewed the UVLSRPC's process for developing project priorities for the 2017-2026 Ten-Year Transportation Improvement Plan.

Schedule:

- Letters sent to municipalities by mid-February.
- Municipal responses due by April 15th.
- TAC Scoring Subcommittee prioritization during week of April 20th.
- Full TAC adoption and submission of priorities to NHDOT during week of April 27th.

Projects of Interest:

- Emergency projects that address an immediate safety concern.

- Projects proposed for construction during the final two years of the plan (FY 2025 and FY 2026).
- Projects that are no longer needed and can be removed from the plan.
- Existing projects that can be implemented in phases.

Project Submissions:

- We will solicit project recommendations from the following sources:
 - Municipal Selectboards
 - Municipal Planning Boards
 - Municipal Public Works Departments
 - NHDOT District 2
 - NHDOT District 4
 - NHDOT Bureau of Bridge Design

Constraints/Assumptions:

- Assume a regional budget target of \$82,000,000 over the ten year period.
- Assume that projects currently scheduled for FY 2015 and FY 2016 will be completed on schedule (before the start of the 2017-2026 TYP) and will not count against regional budget.

Criteria:

- We are currently awaiting final criteria guidance from NHDOT. Initial recommendations are to consider the following as “Threshold Criteria” rather than “Scoring Criteria”:
 - Potential for Success
 - Environment

The TAC appointed Dick Jones, Mike Lavalla, and Tom Woodley to serve as the Scoring Subcommittee for the Ten-Year Plan update process. The Scoring Subcommittee will develop project priority recommendations for the full TAC’s consideration prior to the next meeting.

Dick Jones moved to adjourn the meeting at 6:30. Tom Woodley seconded and the motion passed unanimously.