



# FY 2025-2034 Ten-Year Plan

## Call for Letters of Intent



### Ten Year Plan: Regional Project Solicitation & Prioritization Process

1. **Letters of Intent:** Due Monday, June 20th, 2022.
2. **Full Applications:** Due Monday, August 22nd, 2022.
3. **UVLSRPC Staff Review:** Staff review proposals for completeness and develop project cost estimates. Staff work with project review committee to develop initial ranking of proposed projects (August - October 2022).
4. **TAC Review:** UVLSRPC Transportation Advisory Committee (TAC) reviews and updates initial project rankings (November 2022).
5. **NHDOT Review:** UVLSRPC submits the highest-ranked projects to NHDOT for review and final cost estimation (December 2022). UVLSRPC meets with NHDOT in spring 2023 to discuss modifications to project scope/cost made by NHDOT. UVLSRPC communicates any changes in project scope/cost to applicants and TAC (spring 2023).
6. **Final Regional Rankings:** UVLSRPC TAC and Commissioners approve final regional project rankings. The highest-ranked projects that fit within regional funding allocation (est. \$3.8 million) are submitted to NHDOT for inclusion in draft *FY 2025-2034 Ten Year Plan* (April 2023).

**Released: June 1, 2022**

The Upper Valley Lake Sunapee Regional Planning Commission (UVLSRPC) is requesting **non-binding letters of intent** for projects being proposed for the *FY 2025-2034 NH Ten-Year Plan*. Approximately \$3.8 million in funds are anticipated to be available for projects in the Upper Valley Lake Sunapee region.

For the *FY 2025-2034 Ten-Year Plan*, the following projects will be considered:

- **New emergency projects** that address an immediate safety concern;
- **New long-term projects** proposed for construction during the final two years (the "out-years") of the *Ten Year Plan* (2033 and 2034);
- **Existing Ten Year Plan projects** that are in need of adjustments to the project scope, timeline, and/or budget;
- While not required, projects that address transportation needs identified in UVLSRPC's **Regional Corridor Transportation Plan** will receive priority consideration: [www.uvlsrpc.org/corridorplan](http://www.uvlsrpc.org/corridorplan).

The purpose of the letter of intent is:

- To allow UVLSRPC to review proposals for eligibility and project readiness.
- To provide an opportunity for UVLSRPC staff to assist municipalities in the development of project proposals.

#### **Letter of intent requirements:**

- Identify the specific project location and facility owner (e.g., municipality, NHDOT, etc). A simple map is recommended but not required.
- A brief (several sentence) but specific description of the project scope.
- A brief explanation of why the project is needed. For existing projects in the *Ten-Year Plan*, please describe why the project scope/schedule must be altered.
- Existing planning/engineering documents can be submitted as well, if available.
- **Deadline:** letters of intent should be submitted via email to Meghan Butts ([mbutts@uvlsrpc.org](mailto:mbutts@uvlsrpc.org)) no later than **Monday, June 20th 2022**.

#### **Next steps:**

- Once the letter of intent is received, UVLSRPC will review the letter and provide feedback to municipalities regarding project eligibility and readiness. Eligible applicants will be invited to submit full applications.
- UVLSRPC staff will also be available to meet with communities to provide input and/or technical assistance for project development.

#### **Ten-Year Plan project eligibility and prioritization:**

- The project must be located on or along a **federal aid-eligible** roadway or transportation facility. This includes most numbered state/federal highways.
- **Eligible project types:** highway safety or capacity improvements; intersection safety improvements; major highway & bridge maintenance projects; natural hazard resiliency enhancements; bicycle and pedestrian facilities; Complete Streets improvements; transit facility improvements; and corridor planning studies.
- Project proposals that address transportation needs identified in UVLSRPC's **Regional Corridor Transportation Plan** will receive priority consideration.
- Project proposals with a well-defined scope, purpose, and need will receive priority consideration.
- In addition to the above, project proposals will be evaluated using a standard set of project review criteria (available at: <https://www.uvlsrpc.org/projects/transportation/transportation-funding/>).

**For more information on the NH Ten Year Plan process, please visit:**  
<https://www.uvlsrpc.org/projects/transportation/transportation-funding/>

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