

## 2023 Workplan Budget Detail for Assessment Grants

### Personnel (Should not exceed 10% of total federal funds):

Item	Rate/Hour	Hours	Request from EPA
(1) Project Manager	\$38.31	925	\$35,437
(1) Executive Director	\$50.48	50	\$2,524
(1) Office Manager	\$27.03	100	\$2,703
<b>Total</b>		<b>1075</b>	<b>\$40,664</b>

### Fringe Benefits:

Rate/Base/Composition		Request from EPA
40%	(FICA, retirement, health, vacation, and sick leave)	\$16,265
<b>Total</b>		<b>\$16,265</b>

### Travel:

Item	Request from EPA
Local travel for site visits and meetings (POV @ \$0.56 per mile and actual cost for public transit)	\$1,000
Travel to 2023 National Brownfields Conference including lodging, air, per-diem, and registration fee	\$2,500
Travel to 2023 Maine All Grantees Meeting ( <i>Applicable to Maine grantees only</i> )	0
Travel to 2024 Region 1 Summit	\$250
<b>Total</b>	<b>\$3,750</b>

### Supplies:

Item	Request from EPA
Community Meeting (room rental, media equipment, brochures)	\$6,521
Project Updates & Website	\$1,500
Postage for Community Meeting Flyers	\$400
<b>Total</b>	<b>\$8,421</b>

### Contractual:

Item	Request from EPA
Qualified Environmental Professional	\$397,500
Contracted CPA (\$80 x105 hrs)	\$8,400
<b>Total</b>	<b>\$405,900</b>

### Other:

Item	Request from EPA
Community Liaison ( <i>if applicable</i> )	\$0
<b>Total</b>	<b>\$0</b>

### Indirect Administrative Costs (This amount plus any direct administrative costs shall not exceed 5% of total federal funds):

Item	Request from EPA
Maximum allowable Indirect costs	\$25,000
<b>Total</b>	<b>\$25,000</b>

### Total Budget Summary:

Item	Request from EPA
Personnel	\$40,664
Fringe Benefits	\$16,265
Travel	\$3,750
Supplies	\$8,421
Contractual	\$405,900
Other	\$0
Indirect Costs	\$25,000
<b>Total</b>	<b>\$500,000</b>

**Notes:**

---

---