



Upper Valley Lake Sunapee  
Regional Planning Commission

UVLSRPC Executive Committee Meeting  
Wednesday September 12, 2012  
UVLSRPC Offices, Lebanon, NH  
**Approved October 12, 2012**

Committee Present:

Thain Allan, Grantham  
Katherine Connolly, Hanover  
Jeff Kessler, Newport  
Larry LeClair, Lebanon  
Steve Schneider, Enfield

Others:

Christine Walker, staff, Chris Courtemanche, staff, Nate Miller, staff

- Chair Larry LeClair called meeting to order at 5:12 p.m.
- The minutes from August were **“approved as is” by motion of Katherine/Thain.**
- Regional Plan: Christine noted that so far the staff has participated in five to six events for the Regional Plan public outreach events. The listening boxes are in the process of being placed throughout the region and the on-line tool (web based site) should be up and running next week.
- Development of Work Plan: This was discussed in detail at the Finance Committee meeting prior to this meeting. Christine also noted that the office is reviewing IT issues with the server and that 3<sup>rd</sup> Level Computers is in the process of creating a quote for “Cloud” based server that would hold all software other than GIS. Christine raised the issues of becoming a “501(c)3 tax exempt status” to help with the costs of postage rates, access to free public service announcements on radio and TV, availability to government and private grants and lower prices on software programs to name a few of the advantages. After some discussion, the Committee suggested that Christine put together a proposal and revisit this in October.
- Personnel Issues: Christine noted a temporary or part-time employee might be needed to accomplish additional work that may arise as a result of the Community Transformation Grant through the Foundation for Healthy Communities. She would have a proposal prepared for the October Commission meeting if the grant is successful.

- Programs and Events: Christine stated that Chris and Pat have secured the Common Man in Claremont, NH for the Fall Planning and Zoning Conference on November 10, 2012. Training costs, which includes lunch will be \$50.00.
- Old business:

Christine informed the Committee that the towns of Sunapee, New London and Newbury would be sending letters to the Commission expressing their level on interest in continuing with the Lake Sunapee Byway project. Christine told the Committee that she presumed, from discussions she has had, that none of the towns will want to continue with the project because of the changes that the NHDOT has imposed on the project and the cost that the communities would incur as a result.

**Motion made by Katherine/Kessler to adjourn the meeting at 5:45p.m.**

**Next meeting is scheduled for October 10, 2012 at 5:00pm**

Minutes prepared by Chris Courtemanche