



Upper Valley Lake Sunapee
Regional Planning Commission

UVLSRPC Executive Committee Meeting
Wednesday July 11, 2012
UVLSRPC Offices, Lebanon, NH
Approved August 8, 2012

Committee Present:

Thain Allan, Grantham
Katherine Connolly, Hanover
Larry LeClair, Lebanon
Kevin Lee, Springfield
Steve Schneider, Enfield
Aaron Simpson, Sunapee

Others:

Christine Walker, staff, Chris Courtemanche, staff
Bernie Folta, Claremont (briefly)

- The meeting was called to order at 5:00 p.m.
- The minutes from May were **“approved as is” by motion of Katherine/Thain.**
- Christine noted that staff and volunteers would be present at public outreach events over the next few months for the Regional Plan. There will also be several “listening boxes” placed throughout the communities for comments/suggestions. In addition, there will also be a web opportunity for the public mid-fall in which we should have an idea about values.
- Housing Needs Assessment: Completed and available on our website and by mail
- Approval of unanticipated expenses (between \$5,000 and \$10,000): Christine stated that possibly USDA contract in August.
- Personnel Issues: Christine announced that Met Terrill has been hired for the summer to help with the Regional Plan public outreach events and data entry.
- Programs and Events: Christine stated that Chris is in the process of setting up the Fall Planning and Zoning Conference. Chris is currently looking at The Common Man in Claremont on November 10, 2012 and will talk with the coordinator regarding space, price, and availability.

- New Business: Larry opened the floor for discussion on the Fiscal Year 14 dues. Kate believes that we should maintain and have some increase but Thain disagrees. After much discussion, review of the FY14 dues will be discussed at the full commission meeting in August. Thain will create a spreadsheet explaining the history of rates.
- Committee nominations: Finance Committee – Jeff Kessler, Larry LeClair, Kate Connolly – Legislator Committee – Larry LeClair, Steven Smith – Program Committee – Joanne Whitcomb – NHRPC Committee–Larry LeClair, Kate Connolly – Planning Committee – Shawn Donovan, Nancy Merrill, Jeff Kessler, Steve Schneider, Joanna Whitcomb, Ken Morley, William Trought – Personnel Committee – Kevin Lee, Peter Gregory – CRJC – Aaron Simpson, Joan Monroe. Commission will address the nominations at the August Full Commission Meeting.
- Other Committee's: Nate noted that the Upper Valley Transit Authority has had a change in their operating guidelines and has asked him to serve as Vice Chairman. Kate/Jeff moved to take this vote to the commission in August to appoint Nate.
- **The Committee took a roll call vote to go into Non-Public Session to discuss ?? Motion by Aaron Simpson/Kate Connolly noting (RSA??) (a). Thain –yes, Kate –yes, Larry –yes, Kevin – yes, Steve – yes, Aaron - yes.** Executive Committee went into Non-Public Session.
- A vote was made to come out of non-public session. Non-Public Session ended.

Motion was made by Kate/Kevin to adjourn meeting at 6:10pm.

Minutes prepared by Chris Courtemanche