



Upper Valley Lake Sunapee Regional Planning Commission

UVLSRPC Executive Committee Meeting
Wednesday April 6, 2011
UVLSRPC offices, Lebanon

Committee Present:

Katherine Connolly, Hanover
Larry LeClair, Lebanon
Aaron Simpson, Sunapee
Thain Allan, Grantham
Steve Schneider, Enfield

Others:

Christine Walker, staff
Bernie Folta, Claremont

- The meeting was called to order by Aaron at 5:00
- **Minutes from March were approved by motion of Steve/Thain.**
- Christine went through the lengthy list of contracts that need approval at the next Commission meeting in April. The fiscal year 12 budget is shaping up with many contracts already secured. The Commission will need to approve to accept the funds and authorize Christine Walker as Executive Director to sign contracts. All agreed to put all contracts over \$10,000 on the Commission agenda for their approval.
- Christine informed the Committee that another Dartmouth intern has been hired who will be working on average about 10 hours a week through most of the summer. Rachel Sarnoff will be assisting with creating some CENSUS one-pagers for the municipalities within the region.
- The Annual Meeting will not have a speaker this year. The Committee decided that it should be a year of reduced spending in line with the issues that our municipalities are facing. Meals will be light and the program will be brief and demonstrate appreciation for the volunteer Commissioners.
- Aaron moved the agenda to discuss the opportunity for creating a sister non-profit organization. Christine was asked to outline what savings would have been realized over the past 3 years to begin to look at the feasibility of creating this organization. Bernie Folta suggested that this be part of the Strategic Planning Committee work, but there did not seem to be enough commitment to rejuvenate this Committee. Steve suggested that an organizational framework be created in order for everyone to understand better what the non-profit would look like and how it might function. Christine was asked to create this for the next meeting in order to continue the discussion.
- Aaron asked Christine to report out on the issue with the Claremont Circuit Rider. Christine informed the Committee that the City of Claremont was being sued by an applicant who had built an in-law apartment without properly obtaining permits. A staff member of the Commission had been asked to testify and assist the City of Claremont in their case as the staff person had been working with the applicant during the time in question. The Executive Committee suggested to Christine that she seek legal assistance from the Local Government Center and determine what liability issues there may be with the case and report back to the Executive Committee if there are any issues.

- Aaron informed the Committee that Stephen White from Sunapee had resigned from the Commission as had Paul May from Lyme who was offered employment in MA.
- Christine provided brief updates for the Committee regarding:
 - Connecticut River Scenic Byway and the interest that Councilor Raymond Burton had taken in potentially holding a tour of the river.
 - Green Commute Week between May 16-20 that the Commission is assisting in promoting.
 - Household Hazardous Waste Collection dates have been set for the season
 - HUD had notified the Commission that because the Commission was successful in receiving HUD Community Challenge grant that the entire region was now eligible for 2 Bonus point on any HUD grants. The entity applying for HUD funds needs to contact Christine in order to receive the points.
 - Appointment for the Upper Valley Housing Coalition needs to be made to replace Paul Mayo who is resigning from the Commission.
 - The website will be up and running by the end of April.

Meeting adjourned at 6:25

Minutes prepared by Christine Walker