



Upper Valley Lake Sunapee Regional Planning Commission

UVLSRPC Executive Committee Meeting
Wednesday March 2, 2011
UVLSRPC offices, Lebanon

Committee Present:

Katherine Connolly, Hanover
Larry LeClair, Lebanon
Aaron Simpson, Sunapee
Thain Allan, Grantham
Steve Schneider, Enfield

Others:

Christine Walker, staff
Bernie Folta, Claremont
Terry Knowles, NH Attorney General's Office

- The meeting was called to order by Aaron at 5:00
- Aaron introduced Terry Knowles from the NH Attorney General's Office who had come to talk to the committee about options and answer questions about creating a non-profit organization. She is also a Commissioner for the Southern New Hampshire RPC where they had recently created a non-profit. She explained that creating the non-profit, which is associated with the RPC, was done as a pro-active measure as many Commissioners had looked into the future funding opportunities of the PRC and were concerned with increased matching requirements; opportunities to complete need work with increasingly limited funds etc. Terry explained in detail the numerous opportunities for 501 (C)s and the range of categories that were available. She also explained that any non-profit that is established must meet a public purpose. She emphasized that before diving into this that the organization must be clear about what they would like the non-profit to do, how it would function and how is it run. How would it be staffed, etc. Terry answered many of the mechanical questions and offered to assist the Commission through the process. The application fee is \$800. After discussion the Committee discussed that if it moved forward with creating a non-profit that the best fit would be a Type 2 – supporting organization with members from the Commission as the board but in addition - include additional Board members that could add to fund raising strategies.
- **Minutes from December were approved by motion of Larry/Thain.**
- Christine gave an overview of some of the legislative issues that the RPCs have had to deal with including one that called for the RPCs to act as the decision-maker for all new schools being built in the region and one that would require the RPCs to conduct a third-party review of the Northern Pass project.
- New proposals are being created for the 2011 fiscal year work plan, including the Unified Planning Work Program with NHDOT. These and others will need to be authorized at the April Commission meeting in order to accept funds prior to accepting the Work Plan and budget in June.
- Christine informed the Committee that the Commission has hired an intern from Dartmouth College that was working out well so far.
- Discussion then took place on the FY 2011 budget and the process that would take place to

outline the information for the full Commission at their April meeting. The Finance Committee has been working on making presentations of the budget more comprehensible and visual. The Committee agreed that there should be a small presentation to the Commission about where funding comes from and how the Commission work on the financial side. Christine will prepare this for the Commission meeting.

Meeting adjourned at 6:25

Minutes prepared by Christine Walker

Approved 4/6/2011