

Commissioner Reimbursement Policy

One June 9, 2010 the Commission passed a budget that included a line item for the Commissioners of this organization to be reimbursed for training and professional board development opportunities for up to \$500 for the FY11 year.

Examples for opportunities to learn more about issues such as financials, organizational structure, general planning concepts and municipal structure can be found through:

- o Local Government Center annual conference November 16-19, 2010
<http://www.nhlgc.org/calendar/ViewCal.html>
- o New Hampshire Center for Non-Profits <http://www.nhnonprofits.org/>
- o New Hampshire Office of Energy and Planning Fall and Spring Annual Trainings
<http://www.nh.gov/oep/newsandevents.htm>
- o NH Housing Finance Authority's 12th Annual Statewide Housing Conference
October 25, 2010 http://www.nhhfa.org/news_hsgconf.cfm
- o And others you may here of through UVLSRPC new or other resources

This is a reimbursement program:

- Commissioners may be reimbursed on a first-come-first-served basis.
- Commissioners may be reimbursed for up to \$50 per Commissioner per year.
- Commissioners may be reimbursed for mileage. When reimbursed for mileage, the amount will be based on current mileage rate established by the federal government.
- Commissioners must submit receipts in order to be reimbursed.
- Receipts must be received by the third Friday of the month in order to be on the Executive Committee's agenda on the first Wednesday of the following month.
- Reimbursements will be sent to Commissioners following Executive Committee approval, within two weeks of the Executive Committee meeting.

Submit the section below with your receipt.

Name _____

Commissioner for (town/city) _____

Event attended _____

Event date _____

Cost of Event _____

Reimbursement request from Commission (\$) _____

Would you recommend this event/training to other Commissioners? _____

What did you learn from the event/training that was helpful?
